

Ixworth & Ixworth Thorpe Parish Council

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The Parish Councillors of Ixworth & Ixworth Thorpe Parish Council are summoned to attend the Annual Parish Council Meeting on Wednesday 14th May commencing at 7.30pm in Ixworth Village Hall.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

AGENDA

1.	Election of Chairman (i) Elect Chair of Parish Council (ii) Sign declaration of Acceptance of Office	
2.	Apologies - (i) Council to receive apologies for absence (ii) Council to consent to accept apologies received	
3.	Declarations of Interest – (i) To receive any declarations of disclosable interests and other registerable interests as detailed in Appendix B of the LGA Model Code of Conduct adopted July 2022 (ii) To consider any new written requests for dispensation and/or requests which have been received prior to the meeting	
4.	Minutes of the Previous Meeting (i) To receive and approve the minutes of the previous meeting held on 9 th & 17 th April 2025 (previously circulated)	
5.	Clerks Report (i) To receive report from Clerk	
6.	Public Forum (i) To receive comments from members of the public in attendance on the agenda submitted (ii) To receive general comments relating to Ixworth & Ixworth Thorpe Please note this session will be a maximum of 10 minutes and each speaker will be given a maximum of 2 minutes as per Standing Order 2g	
7.	Reports from County & District Councillors (i) County Councillor Joanna Spicer (ii) District Councillor John Griffiths	
8.	Planning – None as at 08/05/2025 Planning Other (i) Receive programme to determine Persimmon Application (ii) NP Referendum Result	
8.	Finance (i) to receive a report of monthly payments (ii) to sign bank reconciliation (distributed)	

<p>9.</p>	<p>Statutory Business/ Governance of the Council To confirm the following:</p> <ul style="list-style-type: none"> (i) <i>re-adopt Standing Orders, Code of Conduct and Financial Regulations & Council Policies</i> (ii) <i>confirm Committees and Working Groups – Staffing Committee, Policies and Resources Committee (when required) Confirm Terms of Reference for each Committee or Working group</i> (iii) <i>Confirm members of each Committee/Working Group – Staffing – Cllrs Lord, Rees & Mann Play Area Working Group – Cllrs Lord & Black (vacancy) Cemetery Working Group – Cllrs Lord & Rees (vacancy) Policies & Resources – all Cllrs – Committee called as required</i> (iv) <i>Confirm that the Clerk is the Burial Officer for the Cemetery with delegated authority for day to day running of the Cemetery</i> (v) <i>Confirm Footpath Warden</i> (vi) <i>Confirm Fidelity Guarantee £250.000</i> (vii) <i>Review Asset List</i> (viii) <i>Confirm Council's Health & Safety Officer</i> 	
<p>10.</p>	<p>Annual Governance & Accountability (i) Confirm Governance Statements (previously distributed to Cllrs) 31st March 2025</p>	
<p>11.</p>	<p>Meeting Dates (i) Set dates of meetings (previously circulated)</p>	
<p>12.</p>	<p>Correspondence (i) receive correspondence (ii) decide on responses required</p>	
<p>13.</p>	<p>Chairman's Report (i) receive report from Chairman</p>	
<p>14.</p>	<p>Councillors Reports (i) receive Cllrs reports (ii) receive requests for future agenda items</p>	
<p>15.</p>	<p>Date of the Next Meeting (i) confirm the dates of upcoming meetings as Wednesday 21st May Annual Parish Meeting (including Public Forum on planning application), Ixworth Village Hall 7pm, May 28th May - Persimmon Planning Application only, 6.30pm Ixworth Village Hall & June 11th June in Ixworth Village Hall at 7.30pm.</p>	
<p>16.</p>	<p>Exclusion of Press & Public to resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed</p> <ul style="list-style-type: none"> (i) Commercial Contracts (ii) Human Resources 	

Mandy Adlington

Mandy Adlington
Proper Officer of the Council
08.05.2025