

Minutes of Neighbourhood Plan Working Group Meeting – Tuesday 13th March 2018 held at Ixworth Village Hall started 7pm, ended 8pm

Present – Tessa Stonehouse (Chair), Debra Reay (late arrival), Nick Laughton (PC), Stephan Mann (VH), Graeme Norris (Chair Troston PC), Ben Birrell (PC), John Rowe (PC), Richard Courtnell, Dawn Dowds
Also; Alf Percival (NP Clerk)

1. Apologies for Absence

Received from: Sophia Wilson (Ix Thorpe PC), Adrian Harmer

2. Approve and Sign Minutes

NP Chair signed minutes of previous meeting held 20.02.18

3. Website Co-ordination

Alf Percival to co-ordinate tri-website NP offering with Adrian Harmer and Mandy Adlington and report back on progress at next NP meeting

4. Finalise Ixworth/Ixworth Thorpe NP “Vision” document

General debate took place to review “vision” to date and aim to finalise details to pass to NP Consultant (Navigus). Confirmed all had copies of “vision” documents.

It was agreed that Tessa would circulate an amended “vision” document received from Stephen Mann to all members of the NP to make any tracked changes by Monday 19 March 2018 so that a finalised document could be sent to Navigus.

The general debate encompassed the following views:

- Not to change content of “vision” but to amend format/presentation/language
- John Rowe said there should be a message of “something for everyone” in the document
- Graeme Norris said the format should be simple, to breakdown the document into sections to be able to focus on elements in future communications. It would be a good idea to produce a communications leaflet
- Ben Birrell said it was essential to distribute the message to the whole neighbourhood
- Content of “vision”
 - Density of housing
 - Village or Town?
 - Health/Leisure/Recreation to be grouped together – Stephen Mann
 - Business Park (Town Centre economy-retail)
 - Education – (Detail missing from vision) - Graeme Norris
 - Lots of Dementia Care but nothing for kids – Ben Birrell
 - Balanced facilities for all
- Tessa to confirm draft, provide this to consultant to arrange the grant application to provide the basis for spending on the project plan

There was the need to develop the spirit of Ixworth (Dawn Dowds) need to develop a “strap line” – someone arty needed to assist with this – Tamsin (Penrose daughter in law would be approached about assisting the NP)

Specific invitations should be sent to key village people to invite their ideas, especially in areas about how to get the NP message out there and how to get people to come along to events.

FYI there is a meeting on 27/3/18 at 7.00pm (please refer to Stephen Mann for details) regarding Development of Dury Farm by Pigeon Group (Nick Cross)

5. Date of the Next Meeting

Tessa Stonehouse (Chair) to advise date of next NP meeting following NP grant submission.
Content of next meeting TBA but likely relating to NP grant allocation.

Actions

Next Meeting Tessa to confirm all members of NP Working Group have received a copy of the NP Terms of Reference and to sign NP Terms of Reference as confirmation.

Graeme Norris will provide Tessa with a formatted project plan

Alf Percival & Adrian Harmer to report back on progress with Parish Council (Mandy Adlington) on co-ordinating NP communications across the three key Ixworth websites.

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Signed

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Date