

# IXWORTH & IXWORTH THORPE PARISH COUNCIL

Chairman: Councillor Ben Lord  
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**All Parish Councillors:** You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Ixworth & Ixworth Thorpe Parish Council on Wednesday 8<sup>th</sup> October 2025 in the Village Hall, Ixworth from 7.30pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

## AGENDA

1.	<b>Apologies for absence:</b> <ul style="list-style-type: none"><li>a. Councillors to receive any apologies for absence.</li><li>b. Councillors to vote on acceptance to apologies for absence.</li></ul>
2.	<b>Declarations of Interest and Dispensation considerations</b> (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct): <ul style="list-style-type: none"><li>a. To receive any Councillors Interests in subsequent agenda items.</li><li>b. To consider any requests for dispensations.</li></ul>
3.	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on Wednesday 10 <sup>th</sup> September 2025 and the Chairman to sign
4.	<b>Public Forum:</b> <ul style="list-style-type: none"><li>a. To receive comments or questions from members of the public regarding the agenda or relating to the village</li></ul> Please note there will be a maximum of 10 minutes, and each speaker will be given two minutes as per Standing Order 2g
5.	<b>Reports from County &amp; District Councillors:</b> <ul style="list-style-type: none"><li>a. County Councillor Joanna Spicer</li><li>b. District Councillor John Griffiths</li></ul>

6.	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>a. Councillors to consider the following planning applications made to West Suffolk Council relating to the Parish since the last meeting: <ul style="list-style-type: none"> <li>DC/25/0666/HYB – a. Full planning application – provision of 215 dwellings with access, public open space, landscaping and associated infrastructure b. Outline planning application (means of access to be considered) provision of 2.2 hectare site for primary school – Land Off Crown Lane, Crown Lane</li> <li>DC/25/1460/TCA – Trees in conservation area – 1No. Ash to fell – Buttons Close, 35 High Street</li> <li>DC/25/1458/TCA – Trees in conservation area – 3No. Holly to fell – Buttons Close, 35 High Street</li> <li>DC/25/1467/TCA – Trees in conservation area – 1No. Cherry overall crown reduction by 2m and thin inner crown by 10 per cent – 51 High Street</li> <li>DC/25/1454/TPO – TPO 510 (2010) tree preservation order – 1No. Walnut to fell – 3 Saddlers Yard, Ixworth</li> </ul> </li> <li>b. Councillors to note the following planning decisions since the last meeting: Appeal Decision (Dismissed) – Proposed Conversion of water holding tanks into self build dwelling with associated garden and parking – Stowe Lane, Ixworth</li> </ul>
7.	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>a. To receive and approve the finance report for the period ended 30<sup>th</sup> September 2025: <ul style="list-style-type: none"> <li>I. Bank reconciliations</li> <li>II. Budget to actual payments and receipts</li> </ul> </li> <li>b. Councillors to note receipts since the last meeting.</li> <li>c. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.</li> <li>d. Update Asset Register</li> <li>e. Standing Orders and Financial Standing Orders</li> <li>f. To consider renewing the contract with Cloudy IT</li> <li>g. To give consideration to a request for funding from Ixworth Primary School</li> <li>h. To give consideration to a request for funding to the Royal British Legion in relation to Remembrance Day</li> </ul>

8.	<p><b>To receive updates and reports from working groups and individuals and consider further action:</b></p> <ul style="list-style-type: none"> <li>a. Outstanding Actions Report from the Clerk</li> <li>b. Health and Safety Update</li> <li>c. To Appoint a Vice Chairman</li> <li>d. To give consideration to the requirement for tree work in the Cemetery</li> <li>e. Chairman's Report</li> <li>f. Councillors Reports</li> </ul>
9.	<b>Correspondence:</b> Councillors to note any correspondence previously circulated and consider any action required
10.	<b>Councillors to note any items for inclusion in a future meeting</b>
11.	<b>Councillors to note the date of the next meeting will be Wednesday 12<sup>th</sup> November 2025 to be held at the the Village Hall, Ixworth at 7.30pm</b>
12.	<p><b>Exclusion of the Press and Public:</b> to resolve that under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed</p> <p>Jiggens Trust – Agreements and Leases</p>
13.	<b>Chairman to close the meeting.</b>

Claire Usher | Clerk to Ixworth & Ixworth Thorpe Parish Council