

# IXWORTH & IXWORTH THORPE PARISH COUNCIL

Chairman: Councillor Ben Lord

Clerk: Claire Usher

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**All Parish Councillors:** You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Ixworth & Ixworth Thorpe Parish Council on Wednesday 10th September 2025 in the Village Hall, Ixworth from 7.30pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

## AGENDA

1.	<b>Apologies for absence:</b> a. Councillors to receive any apologies for absence. b. Councillors to vote on acceptance to apologies for absence.
2.	<b>Declarations of Interest and Dispensation considerations</b> (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct): a. To receive any Councillors Interests in subsequent agenda items. b. To consider any requests for dispensations.
3.	<b>Minutes of previous meeting:</b> Councillors to agree the minutes of the Parish Council meeting held on Wednesday 13 <sup>th</sup> August 2025 and the Chairman to sign
4.	<b>Public Forum:</b> a. To receive comments or questions from members of the public regarding the agenda or relating to the village  Please note there will be a maximum of 10 minutes, and each speaker will be given two minutes as per Standing Order 2g
5.	<b>Reports from County &amp; District Councillors:</b> a. County Councillor Joanna Spicer b. District Councillor John Griffiths

6.	<p><b>Planning:</b></p> <ul style="list-style-type: none"> <li>a. Councillors to consider the following planning applications made to West Suffolk Council relating to the Parish since the last meeting:           <ul style="list-style-type: none"> <li>DC/25/1280/HH – Convert existing garage to a living space and removal of two garage doors, a new door and window to front elevation – 4 Plummer Close</li> <li>DC/25/1357/TCA – Trees in a conservation area notification – 1 Horse Chestnut overspill crown reduction by up to 3 metres – The Chestnuts, 27 High Street</li> <li>DC/25/1359/TCA – Trees in conservation area – One Malus and one Cherry overall crown reduction by one metre – Park Place, Park Yard</li> </ul> </li> <li>b. Councillors to note the following planning decisions since the last meeting: No decisions have been made.</li> </ul>
7.	<p><b>Finance:</b></p> <ul style="list-style-type: none"> <li>a. To receive and approve the finance report for the period ended 31<sup>st</sup> August 2025:           <ul style="list-style-type: none"> <li>I. Bank reconciliations</li> <li>II. Budget to actual payments and receipts</li> </ul> </li> <li>b. Councillors to note receipts since the last meeting.</li> <li>c. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting.</li> <li>d. Changes to the Barclays Mandate Form</li> </ul>
9.	<p><b>To receive updates and reports from working groups and individuals and consider further action:</b></p> <ul style="list-style-type: none"> <li>a. Outstanding Actions and Clerks Report           <ul style="list-style-type: none"> <li>i) 'What Matters to You' - Community Engagement – Councillors to consider how to progress this further</li> <li>ii) Jiggins Trust – Request under the Freedom of Information Act</li> </ul> </li> <li>b. Health and Safety Update</li> <li>c. Staffing Sub Committee – to report</li> <li>d. Play Area Working Party – to report</li> <li>e. Chairman's Report</li> <li>f. Councillors Reports</li> <li>g. Christmas Arrangements</li> </ul>

10.	<b>Correspondence:</b> Councillors to note any correspondence previously circulated and consider any action required
11.	Councillors to note any items for inclusion in a future meeting
12.	Councillors to note the date of the next meeting will be Wednesday 8 <sup>th</sup> October 2025 to be held at the the Village Hall, Ixworth at 7.30pm
13.	Chairman to close the meeting.

[Claire Usher](#) | Clerk to Ixworth & Ixworth Thorpe Parish Council