

IXWORTH & IXWORTH THORPE PARISH COUNCIL

Chairman: Councillor Ben Lord

Clerk: Claire Usher

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All Parish Councillors: You are hereby summoned, and members of the press and public you are hereby invited, to attend a meeting of Ixworth & Ixworth Thorpe Parish Council on Wednesday 20th May 2026 at Ixworth Primary School, Main Hall from 7.30pm to consider the items set out below.

Any person who may find difficulty in access to the meeting through disability is asked to advise the Clerk at least 24 hours before the meeting so that every effort may be made to provide access.

AGENDA

1.	To elect a Chairman of the Parish Council and receive the Chairman's Declaration of Acceptance of Office
2.	To elect a Vice Chairman of the Council and receive the Vice Chairman's Declaration of Acceptance of Office
3.	Apologies for absence: <ul style="list-style-type: none">a. Councillors to receive any apologies for absence.b. Councillors to vote on acceptance to apologies for absence.
4.	Declarations of Interest and Dispensation considerations (members are reminded of their responsibility to declare any interest in respect of any matter contained or brought up in this meeting in accordance with the Councils Code of Conduct): <ul style="list-style-type: none">a. To receive any Councillors Interests in subsequent agenda items.b. To consider any requests for dispensations.
5.	Minutes of previous meeting: Councillors to agree the minutes of the Parish Council meeting held on Wednesday 8 th April 2026 and the Chairman to sign
6.	Public Forum: <ul style="list-style-type: none">a. To receive comments or questions from members of the public regarding the agenda or relating to the village Please note there will be a maximum of 10 minutes, and each speaker will be given two minutes as per Standing Order 2g
7.	Reports from County & District Councillors: <ul style="list-style-type: none">a. New County Councillor Harry Richardsonb. District Councillor John Griffiths

8.	<p>Planning:</p> <ul style="list-style-type: none"> a. Councillors to consider the following planning applications made to West Suffolk Council relating to the Parish since the last meeting: DC/25/0666/HYB – Hybrid planning application – Full planning application for the provision of 187 dwellings, access, public open space, landscaping and associated infrastructure and outline planning application (means of access to be considered) provision of 2.2hectare site for primary school – Land off Crown Lane DC/26/0583/HH and DC/26/0584/LB – Listed Building Consent for additional solar photovoltaic (PV) array on an existing high-level flat roof of the property – The Priory, High Street b. Councillors to note the following planning decisions since the last meeting: None c. West Suffolk Planning Policy Consultations – Call For Sites
9.	<p>Finance:</p> <ul style="list-style-type: none"> a. To receive and approve the finance report for the period ending 30th April 2026 <ul style="list-style-type: none"> I. Bank reconciliations II. Budget to actual payments and receipts b. Councillors to note receipts since the last meeting. c. Councillors to approve payments to be made by internet banking, unless otherwise stated, and ratify any payments made since the last meeting. d. Council’s Insurance e. Management Agreement – Councillors to considered an amended management agreement with the Jiggins Trust regarding the children’s play area land
10.	<p>Governance:</p> <ul style="list-style-type: none"> a. To receive and adopt the Internal Audit report for the year ending 31st March 2026 b. To approve the completion of the Annual Governance Statements of the Annual Governance and Accountability Return (AGAR) for the year ending 31st March 2026 c. To approve the Accounting Statements as transported on the AGAR for the year ending 31st March 2026 d. Publication dates for the accounts e. Confirm all committees and working groups and membership <ul style="list-style-type: none"> i. Staffing Sub Committee ii. Finance Sub Committee iii. Play Area Working Group

	<ul style="list-style-type: none"> iv. Cemetery Working Group v. Confirm the Clerk is the Burial Officer for the Cemetery with delegated authority or day to day running of the Cemetery vi. Footpath Warden vii. Council's Health and Safety Officer <p>f. Confirm that all future meetings for this current year will meet on the 2nd Wednesday of the month.</p>
11.	<p>To receive updates and reports from working groups and individuals and consider further action:</p> <ul style="list-style-type: none"> a. Outstanding Actions Report from the Clerk b. Health and Safety Update c. Chairman's Report d. Councillors Reports
12.	<p>Correspondence: Councillors to note any correspondence previously circulated and consider any action required</p>
13.	<p>Councillors to note any items for inclusion in a future meeting</p>
14.	<p>Councillors to note the date of the next meeting will be Wednesday 10th June 2026 to be held at the the Village Hall, Ixworth at 7.30pm</p>
15.	<p>Exclusion of Press and Public</p> <p>To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting due to the confidential nature of the business</p>
16.	<p>Chairman to close the meeting.</p>

Claire Usher | Clerk to Ixworth & Ixworth Thorpe Parish Council