

IXWORTH AND IXWORTH THORPE PARISH COUNCIL

Minutes of Ixworth & Ixworth Thorpe Parish Council meeting held at Ixworth Village Hall on 14th February 2018 at 7:30pm

Present: Cllr Ben Lord (Chairman) Cllrs David Reeve, Sophia Wilson, Nick Laughton and John Rowe

Also Present: Mandy Adlington (Parish Clerk), C Cllr Joanna Spicer MBE and five members of the public

1. Apologies for Absence

Apologies were received from Cllrs Shelton, Anderson and Birrell – apologies were accepted.

2. Declarations of Interest

No declarations were made.

3. Minutes of the Previous Meetings

It was agreed by all present the Chairman sign the minutes as a true record of the meetings held on 10th and 22nd January 2018.

4. Public Forum

Mrs Palastanga enquired if any progress had been made about installing a 'Do Not Park in Front of This Gate' sign on the gate in Commister Lane leading to Hempyard Bridge.

The Clerk reported that the sign had not been ordered as there had been a problem finding a section of the budget that it could be purchased with. C Cllr Spicer stated she would be able to help fund the sign. It was agreed that the Clerk liaise with C Cllr Spicer to arrange installation.

5. Report from County Councillor Joanna Spicer MBE

C Cllr Spicer reported the following;

- **Footbridge over the Bypass** – a meeting had been arranged to meet with the Parish Council representatives, Cllrs Lord and Laughton, and Suffolk County Council Officers to discuss this project
- **Highway Issues** – C Cllr Spicer had visited Ixworth with the Highways Engineer to discuss some issues in Ixworth. Issues discussed including flooding in Thetford Road, pavements in Thetford Road and pavements in Ixworth Thorpe. C Cllr Spicer was informed that the pavement in Thetford Road was on the list to be resurfaced and the pavement in Ixworth Thorpe should be swept by St Edmundsbury Borough Council.
- **Hempyard Bridge** – C Cllr Spicer enquired if the Parish Council had written to Suffolk County Council requesting that Hempyard Bridge is repaired as soon as possible. The Chairman stated that Parish Council was waiting for a copy of C Cllr Spicer's letter, so he would not duplicate her thoughts. C Cllr Spicer agreed to pass to the Chairman her letter. It was agreed the Chairman write from the Parish Council.
- **Mulley's Roundabout** – C Cllr Spicer stated she was still in the process of arranging a meeting to discuss the options for the Parish Council to sponsor Mulley's roundabout.
- **School Transport** – C Cllr Spicer said she was sure all members were aware that a consultation on school transport was taking place at present. The consultation had caused a great deal of publicity and some heated exchanges at meetings and had thousands of objections. C Cllr Spicer wanted to remind members the consultation finished at the end of the month.

Cllr Wilson enquired if C Cllr Spicer had found out if Radar Speed Signs could be installed in a 40mph zone. C Cllr Spicer stated she would speak with Guy Smith and let the Parish Council know as soon as possible.

6. Report from Borough Councillor John Griffiths MBE

B Cllr Griffiths sent his apologies for not being able to attend the meeting.

7. Hempyard Bridge

This was covered in item 5.

8. Mulley's Roundabout

This item was covered in item 5.

9. Planning

DC/18/0139 – Single storey side extension (resubmission of DC/17/1117) – 29 Micklesmere Drive, Ixworth
No Objection

DC/18/0131 – (i) two storey rear extension incorporating 3no. dormers (following demolition of existing garage)
(ii) two storey front extension and (iii) single storey side extension – River House, High Street, Ixworth
No Objection

10. Speed Signs – Ixworth Thorpe

Cllr Wilson showed members the 'Radar Speed Signs' that she was suggesting installing in Ixworth Thorpe to help slow traffic through the village. The total cost for two signs would be £6500 but it was hoped a £1000 grant could be obtained from St Edmundsbury Borough Council via B Cllr Griffith Local Budget. It was agreed by all present that the remaining £5500 could be funded by the Parish Council. It was agreed that Cllr Wilson and the Clerk work together on the grant application for funding from B Cllr Griffiths. It was agreed once C Cllr Spicer had confirmed whether Radar Speed Signs can be installed in a 40mph zone for Cllr Wilson to complete this project.

11. General Data Protection Regulation (GDPR)

The Clerk reported she had attended the training session on 31st January in Attleborough. The session had been very interesting, and it helped the Clerk understand what needed to be accomplished to make the Parish Council compliant with the new regulations. It was agreed by all present to nominate the Local Council Public Advisory Service (LCPAS) as the Data Protection Officer for the Parish Council. LCPAS would inspect how all data, hard copy and computer copy, is kept by the Parish Council and advise what changes will be needed to be compliant with the new regulations. The Clerk stated that a new lockable cupboard was required to hold all hard copies of data. The Clerk was given permission to purchase a suitable cupboard at a cost of up to £250. The Clerk also stated she would investigate the cost of any new software required and report to a future meeting for approval.

12. Councillor Vacancy

Cllr Lord gave a vote of thanks to Roy McFruin for all his hard work for the Parish Council over many years. Cllr Lord informed members that the Electoral Officer at St Edmundsbury Borough Council had informed the Clerk that no election would be held to fill the vacancy of the Council. The Parish Council have been given permission to co-opt a new member. It was agreed that Cllr Lord place an article in the magazine inviting any interested parties to apply.

13. Neighbourhood Plan

The Clerk reported the next meeting for the NP Working group was being held on Tuesday 20th February 2018. The NP clerk would report back monthly to the Parish Council.

14. Accounts

The following accounts were agreed for payment;

Chq No 1176,1177,1178	Wages	£1309.48
Chq No 1179	Clarkes of Walsham	£11.42
Chq No 1180	St Eds	£36.40
Chq No 1181	Ian Garnham	£480.00
Chq No 1182	Ixworth Village Hall	£168.75
Chq No 1183	Viking (NP)	£164.88
Direct Debit Nest Pensions		£8.98

The RFO was authorised to transfer £2000 by on-line transfer from the reserve account to the community account.

15. Ixworth Cemetery

Cllr Lord reported that during the recent storm a Yew tree had fallen. Unfortunately, the tree had fallen on three graves and damaged the headstones. Cllr Lord had arranged for the tree to be removed and then made the headstones safe by laying them on the ground.

Cllr Lord reported the Cemetery working group had met once and were going to work on Cemetery and Burial Regulations, Burial Fees and the grass cutting contract.

16. Correspondence

The following correspondence had been received;

- **Ixworth CEVC Head** – Meeting with Chairman
- **SALC** – Cremations
- **St Eds** – Strategic Framework
- **St Eds** – Electoral Review
- **Chairman SNWA** – Neighbourhood Watch
- **LCPAS** – Monthly Update
- **Mike Breffit (RBL)** – Battle's Over
- **Joanna Spicer** – Flooding at Thetford Road Junction
- **Valerie Legg** – Walking in Ixworth
- **Mel Crann** – Vandalism
- **SALC** – Suffolk Highways

17. Chairman's Report

The Chairman hoped members had noticed that as previously agreed he was keeping the pressure on Persimmon requesting that they reconsider the access onto the new development at Crown Lane, hopefully changing from the ghost island to the 5 arm roundabout residents of Ixworth preferred. The Chairman requested if the March meeting could be changed to 21st March 2018 as he would be out of the country on 14th March. It was agreed by all present that the next meeting would be held on 21st March 2018 at 7.30pm in Ixworth Village Hall.

18. Clerk's Report

The Clerk reported that a request from Ixworth Women's Institute had been received to adopt the telephone kiosk in Stow Road. The Clerk was instructed to contact the group to arrange a meeting to discuss this idea further.

It was agreed to hold a meeting of the staffing sub-committee on 7th March at 9am at Ixworth Fire Station. It was confirmed the members of the sub-committee were Cllrs Lord, Wilson and Laughton.

19. Councillor's Reports

Cllr Wilson reported the light in Ixworth Thorpe Church was not working and the footpath sign in Stow Road had still not been replaced. Cllr Wilson also reported most of the fallen tree in Ixworth Thorpe had been removed by Frederick Hiam, unfortunately the stump was too large for them to remove. Cllr Wilson stated that if the PC could get the stump cut into smaller pieces then Frederick Hiam would be able to remove it.

Cllr Wilson also reported that there was defibrillator training being held at Manor Farm on Tuesday 20th February. The de-fib had been deployed recently and nearly used but the ambulance service attended before it was needed.

Cllr Laughton read Steve Wilson's monthly report. Cllr Laughton also requested if he could purchase direction signs for Ixworth showing residents where Ixworth de-fib was situated. It was agreed by all present that Cllr Laughton purchase the signs.

Cllr Reeve reported the refurbishment of St Mary's Church Clock was ongoing but hopefully it would be completed soon.

20. Date of the Next Meeting

As agreed above it was agreed the next meeting would be held on Wednesday 21st March 2018 at 7.30pm in Ixworth Village Hall.

With no further business the meeting closed at 8.40pm.

.....
Signed

.....
Date