

IXWORTH AND IXWORTH THORPE PARISH COUNCIL

Minutes of Ixworth & Ixworth Thorpe Parish Council meeting held in Ixworth Village Hall on 12th October 2022 at 7:30pm

Present: Councillors (Cllrs) Lord (Chairman), Sophia Wilson, Ben Birrell, Vicky Sutton, Pam Shelton and Kate Rees

Also Present: Mandy Adlington (Parish Clerk) and six members of the public

Abbreviations

Cllr/Cllrs – Councillor/Councillors, PC – Parish Council, WSC – West Suffolk Council, RFO -Responsible Finance Officer, VAS – Vehicle Activated Sign, SCC – Suffolk County Council

1. Opening Statement from Chairman

The Chairman welcomed everyone to the October meeting of the Council.

2. Apologies

Apologies were received from

Cllr Black – childcare – apology accepted

Cllr Reay – illness – apology accepted

3. Declarations of Interest

Cllr Lord declared a non-pecuniary interest in item 10.

4. Minutes of the Previous Meeting

The draft minutes had previously been distributed to all Councillors and taken as read.

It was resolved that the Chair sign the minutes as a true record of the meeting held on 26th September 2022.

5. Clerks Report

The Clerk gave the following report;

- **Magazine Articles** - All outstanding articles have been written and will be sent to the magazine
- **Finance & Budget** – this will be an agenda item in November to set a date for the budget workshop
- **Office 365 Migration** – this is in the final stages of completion
- **Clerk's Holiday** – The Clerk will take holiday between 24th October until 3rd November 2022. Also between 23rd December 2022 and 5th January 2023
- **WSC** – The recent Open Space Consultation would be included in the recent consultation for the Local Plan
- **Roundabout Sponsorship** – This project has been postponed until SCC and Marketingforce (the company who maintain the roundabouts) have an agreement in place
- **SCC** – the PC are still waiting for responses from SCC on the following
License to install the Ixworth Thorpe Gateway sign
License to install the Chalk Lane 'Slow Down' sign
Information on the cycle barriers in Chalk Lane

6. Reports from County and District Councillors

Unfortunately C Cllr Spicer and D Cllr Griffiths were unable to attend. The Chairman read the following email reports received;

C Cllr Joanna Spicer

Earlier this month I met with my new allocated community engagement engineer in Ixworth and I discussed the following :

- Installation of a new dropped kerb outside the primary school in Crown Lane
- Additional signage warning of the HGV ban in Thetford Road (close to Greyhound)
- Pedestrian crossing signs on A1088 near Bailey Pool lane

- State of pavement along Walsham Road
- Flooding along Bardwell Road, Ixworth Thorpe

Although it does not form part of his area of responsibility, I also briefed him on my expectations around Hempyard Bridge, a bridge over the bypass and extension of the rights of way network outside the by passes

D Cllr Griffiths

Land off Crown Lane and land west of A143 and south of A1088 (RV12 in Rural Vision)

Bidwells are continuing to engage with planners on their masterplan document for the northern part of the site. They are reviewing the document and making amendments to address concerns previously raised by officers. We do not yet have a firm indication of when this revised document is likely to be submitted.

Bidwells are also looking to provide a draft consultation strategy for us to review so that when we have a document that is ready for consultation, we have an agreed way forward.

We have not had any further correspondence from Persimmon in relation to the southern part of the site. It is also my understanding that the permission for the spine road through the site, which will serve the southern parcel, lapsed in September this year. This is separate to the access from the highway which has an extant planning permission.

We continue to stress to both landowners the importance of working together so that the site can be considered holistically to achieve the best form of development here.

7. Public Forum

A member of the public explained that he had seen on the WSC website that the ground floor of 21 High Street, formally the Post Office, had been granted an Asset of Community Value status. Could the PC give any further information to the community?

The Chairman stated that at present information on this issue was deemed commercially sensitive, under the ICO guidelines, and the residents would be informed once it was appropriate for these commercially sensitive matters to be shared publicly.

8. Planning

No applications had been received for consideration.

9. Finance

The list of payments and invoices had been distributed prior to the meeting. The following payments were agreed for payment;

BACS	Staffing	£1547.30
BACS	TOP Garden Services (Grass Cutting)	£615.00
BACS	Wave (Anglian Water) (Cemetery Water)	£18.68
BACS	Anglian Tree Solutions (tree work)	£1224.00
BACS	Viking (stationary)	£212.08
BACS	Ixworth Village Hall (meeting room)	£16.65
BACS	A Adlington (expenses)	£93.45
Direct Debit NEST		£42.07

The RFO was authorised to transfer £1500 by on-line transfer from the business account to the community account.

Cllr Sophia Wilson would authorise, online, the payments -

Action: Clerk & Cllr Sophia Wilson

The bank reconciliation, previously circulated was agreed by all present and signed by Cllrs Wilson and Lord.

10. Remembrance Sunday (13th November 2022)

Cllr Lord, on behalf of Ixworth and District British Legion, gave the following dates and times for Remembrance Services;

Friday 11th November, Armistice Day, an Act of Remembrance will be undertaken at the War Memorial in the Churchyard of St Mary's which will begin just before 11am to observe the nationwide two minute silence. Pupils from year 6 at Ixworth Primary School will be joining in this and the whole community is invited to attend.

Remembrance Sunday - Sunday 13 November. As has become customary in the community calendar, this civic occasion shall include a Civic Parade along the High Street from the Fire Station to St. Mary's Church. All service and youth organisations within the community are invited to take part in the parade and should arrive at the Fire Station from 10am in order to form up and parade off at 10:25am. A full civic service shall take place at St. Mary's Church and will be followed by a wreath laying ceremony at the War Memorial. The parade shall then return to the Fire Station, observing the saluting Dias. Since this is a civic occasion, Parish Councillors are strongly encouraged to take part.

The Clerk provided a schedule of costs for the Civic Parade. The cost of the Band and refreshments would be £200 and the cost of the Wreath for the PC to lay on behalf of the community would be £30. It was agreed by all present to pay the associated costs.

Action : Clerk

Cllr Lord abstained from the above vote,

11. Robins Copse

An email had been received from the Wildlife Group who maintain the Copse on behalf of the PC requesting if they could approach a tree surgeon to obtain a quote for work required in the Copse. It was agreed by all present for the group to obtain quotes to bring to the PC at a future meeting.

12. VAS & Emergency Plan

Following the resignation of the Councillor leading on these two projects - the VAS sign and the Parish Emergency Plan, a new requirement had arisen to nominate two new Councillors.

Cllr Birrell and Sutton volunteered to be the leads for the Emergency Plan, this was agreed by all present and the Clerk was instructed to inform SCCC.

Action: Clerk

The Clerk stated that she had been approached by a volunteer to help install and move the sign to the two different locations. The Clerk needed to speak further with the volunteer to discuss the work required. The Clerk would report back to a future meeting to update the Council.

Action: Clerk

13. Chairman's Report

The Chairman reported that he had received some photos from a resident showing the condition of Hempyard Bridge. Cllr Lord had shared the photos with SCC who stated that they were aware and no action was required prior to the bridge being repaired in 2023.

Cllr Lord also enquired if the Christmas Fair was going ahead this year. Cllr Birrell and Sutton stated that it would be held on Saturday 3rd December 2022. Further details will follow from the Ixworth Events Committee once everything had been finalised.

14. Correspondence

The following correspondence had been received;

- **Resident** – concerns about leaves on pavements in the Paddocks
- **Resident** - concerns about the Jaynic development
- **Green Ixworth** – St Joseph's Development
- **Suffolk Police** – Public Meetings
- **SARS** – Thank for the Donation

The Clerk was instructed to respond to the resident with concerns on The Paddocks pavements and the resident who had concerns of the Jaynic Development. **Action: Clerk**

15. Councillors Reports

Cllr Shelton was concerned that the verges and pavement in Thetford Road had still not yet been cleared. Cllr Shelton wanted to highlight that resident with children, pushchairs and wheelchairs were now having to walk in the road.

Cllr Birrell wanted to highlight that the path under the Bury Road Bridge was becoming very difficult to walk along due to the overgrown vegetation.

16. Date of the Next Meeting

The date of the next meeting was confirmed as Wednesday 9th November at 7.30pm in Ixworth Village Hall.

17. Exclusion of the Press and Public

to resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed

- (i) discuss a commercially sensitive report

The press and public were excluded at 7.55pm.

18. Close of Meeting

With no further business the meeting closed at 8.30pm

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Signed

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Date