

IXWORTH & IXWORTH THORPE PARISH COUNCIL

GUIDE TO THE PUBLICATION SCHEME

Adopted 12th November 2025

Review November 2026

Information to be published	How the information can be obtained
Class 1 – who we are and what we do: Current information only <ul style="list-style-type: none">• Who's who on the Council and its Committees• Contact details for the Clerk and Council Members	On the Parish Council's website http://ixworthparishcouncil.gov.uk On noticeboards in the village Hard copy from the Parish Clerk
Class 2 – What we spend and how we spend it: Current and previous financial year as a minimum: <ul style="list-style-type: none">• Current and previous financial year's accounts• Annual Return Form and Auditor's Report• Finalised Budget• Precept Details• Financial Regulations• Grants given and received	On the Parish Council's website http://ixworthparishcouncil.gov.uk Hard copy from the Parish Clerk
Class 3 – What our priorities are and how we are doing: <ul style="list-style-type: none">• Annual Report to Parish Meeting	On the Parish Council's website http://ixworthparishcouncil.gov.uk Hard Copy from the Parish Clerk

<p>Class 4 – How we make decisions:</p> <ul style="list-style-type: none"> • Timetable of Parish Council meetings for current year • Agendas and Minutes • Minutes of meetings • Responses to consultation papers • Responses to planning applications 	<p>On the Parish Council's website http://ixworthparishcouncil.gov.uk Hard copy from the Parish Clerk Included within the minutes Planning applications on the West Suffolk Council's website</p>
<p>Class 5 – Our policies and procedures</p> <ul style="list-style-type: none"> • Standing Orders • Committee Terms of Reference • Code of Conduct • All Council Policies 	<p>On the Parish Council's website http://ixworthparishcouncil.gov.uk Hard copy from the Parish Clerk</p>
<p>Class 6 – Lists and Registers</p> <ul style="list-style-type: none"> • Asset Register • Register of Members' Interests 	<p>On the Parish Council's website http://ixworthparishcouncil.gov.uk Hard copy from the Parish Clerk</p>
<p>Class 7 – The services we offer:</p> <ul style="list-style-type: none"> • Play Areas • Cemetery • Emptying of Bins – Litter and Dog 	<p>Details and information on request to the Parish Clerk</p>